

Roland W. Burris

Comptroller State of Illinois

September 26, 1983

201 State House Springfield, Illinois 62706 217/782-6000

PAYROLL BULLETIN

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All State Agencies, Departments, Boards, Commissions

and Universities

SUBJECT: Voluntary Deduction Authorization Forms

Senate Bill 676, Public Act 83-163, now requires that each Office and Department that prepares a payroll voucher shall provide to its employees forms authorizing the withholding from salary, wages or annuity. It also gives each Office and Department the flexibility to design a form which would best serve its internal needs.

Beginning November 1, 1983, the Office of the Comptroller will no longer provide form C-29, Payroll Deduction Authorization or Form C-30, Revocation of Payroll Deduction to the various Offices and Departments. The only forms, relating to payroll deduction, will be form C-27EE, Savings Bond Authorization and forms W-4 and IL-W-4. It should be noted that it will be necessary to use form C-27EE for those employees who are participating in the Savings Bond program.

If you have any questions regarding this bulletin, please contact Dan Steven or Cliff Jackson at 782-4758.

Sincerely,

Larry D. Roth

Director, State Accounting